

Government of West Bengal District Health & Family Welfare Samiti Office of Chief Medical Officer of Health North 24 Parganas, Barasat Phone No. 25523129, Fax No. 25624789 E-mail ID: cmohn24pgs@gmail.com



Date: 23/07/2018

Recruitment Notification no. RNTCP/2018/ 382

Notice for recruitment of Medical Officer (MO-DTC) for District Tuberculosis Centre (DTC), Barasat for N24 Pgs.

Walk- in interview will be held on 17.08.18 at the office chamber of the CMOH, Barasat, N24pgs for

Recruitment of Medical Officer (MO-DTC) for District Tuberculosis Centre, Barasat, N24pgs. Under RNTCP on purely contract basis.

The eligibility criteria is in details in the following table-

• The required qualification & TOR as per Central TB Division, Government of India guidelines is as follows:

Categ ory Title	No of vacancy	Essential Qualification	Preferential Qualification	Maximum Age limit	Place of posting	Consolidated Remuneration per month	Reserving status	Job Responsibility
Medic al Officer (MO- DTC)	1 (one)	MBBS or equivalent degree from institution recognized by Medical council of India; Must have completed compulsory rotator internship.	1.MD Respiratory medicine/Internal Medicine/DTCD/MD Community Medicine/Diploma/C HA/Masters in Public Health 2.Basic knowledge of computer	62	District Tuberculosis Centre, Barasat	40000.00	UR	 To assist the District TB officer in program management activities like planning, budgeting, implementing, monitoring, supervising evaluating & reporting. To link District TB centre with stake holders of the program within & outside the district. To assist District TB Officer in gathering political and administrative commitment for the program. To assist District TB Officer in establishing inter-sector and inter-departmental coordination for TB Control. To conduct supervisory visits to the TU's, DMC's, PHI's, DOT Centres & other TB Care Sites and report to District TB Officer. To assist the District TB Officer in establishing systems for TB Surveillance (through MIS Notification etc.) To assist District TB Officer in district level procurements and supply chain management including physical stock verification. To assist District TB Officer in maintaining updated data base of the district and peripheral level programme managers and stakeholders. To assist District TB Officer in district level human resource management. To manage the public grievance redressal mechanism in the District TB Office. To manage the public relations in the District TB Office and assist District TB Officer in compiling information required for reports to State TB Cell, PRI's and replies to request under right to information. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use



	for public health action.
	13. Any other job assigned as per program need
Note	5 was per program need
Note:	

1) All candidates are requested to bring bio-data as per attached Annexure and also requested to bring the original testimonials and self attested photocopies of all supportive documents Documents (Original & one copy self attested for each item) to bring in during interview by the candidates.

a. ID proof (Voter Card / Aadhar Card /PAN card, any one)

- b. MCI Registration Certificate
- c. MBBS Pass Certificate
- d. Certificate of Higher Education if any.
- e. Certificate of basic knowledge of computer if any.
- f. Age proof (Admit card of Secondary examination / equivalent)
- g. Experience of works if any.
- 2) All candidates shall report to the CMOH Office on stipulated date by 11:30 am
- 3) No TA/DA is admissible for appearing in the Walk in Interview.
- 4) For further queries, please contact Programme Officer (Dr Sonali Das 9433783028) & Senior Medical Officer of DTC Office, Dr Tuhin Datta (9830059583) / email –

District Level Selection Committee, DH & FW

& Chief Medical Officer of Health.

North 24 Parganas

Date:

Memo.No. RNTCP/2018/ 3 82 (13)

Copy forwarded for necessary information to:-

- 1) The Hon'ble Chairperson, DLSC, DH&FW, North 24 Parganas
- 2) The STO, Govt. of WB.
- 3) The Director of STDC, Govt. of W.B.
- 4) The District Magistrate, North 24 Pargana
- 5) The Chairperson , STF (RNTCP), Govt of W.B
- 6) The Addl. District Magistrate (Health), North 24 Parganas
- 7) The Officer in-charge, Health, O/o the District Magistrate, North 24 Parganas
- 8) The District Informatics Officers, NIC, North 24 Parganas (with request to upload this notification along-with "Annexure-I" attached herewith)
- 10) The AO (admn), O/o the CMOH, North 24 Parganas
- 11) The System Coordinator, IT Cell, Swasthya Bhawan(with request to upload this notification along-with "Annexure-I" attached herewith) 12) The DPC, NHM, North 24 Parganas
- 13) Guard file

District Level Selection Committee, DH & FW

& Chief Medical Officer of Health

North 24 Parganas

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Category Title	No of vacan cy	Essential	Preferential Qualification	Maximum Age limit		Consolidated Remuneration per month	Reserving status	Job Responsibility
Medical Officer (MO-DTC)	1 (one)	MBBS or equivalent degree from institution	1.MD Respiratory medicine/Internal Medicine/DTCD/MD	62	District Tuberculosis Office,Barasat	40000.00	UR	To assist the District TB officer in program management activities like planning, budgeting, implementing, monitoring, supervising evaluating & reporting. To link District TB centre with stake holders of the program within & outside the district.
		recognized by Medical council of India; Must	Medicine/Diploma/CHA/ Masters in Public Health					To assist District TB Officer in gathering political and administrative commitment for the program. 4. To assist District TB Officer in establishing inter-sector and inter-departmental
		have completed	, computer					coordination for TB Control 5. To conduct supervisory visits to the TU's, DMC's, PHI's, DOT Centres, other TB Care
		rotator internship.						Sites and report to District TB Officer. 6. To assist the District TB Officer in establishing systems for TB Surveillance (through MIS Notification etc.)
						i		7. To assist District TB Officer in district level procurements and supply chain management including physical stock verification.
	,							8. To assist District TB Officer in maintaining updated data base of the district and peripheral level programme managers and stakeholders.
			i				1	9. To assist District TB Officer in district level human resource management.
		1					1	10. To manage the public grievance redressal mechanism in the District TB Office.
							1	11. To manage the public relations in the District TB Office and assist District TB Officer in compiling information required for reports to State TB Cell, PRI's ad replies to request under right to information.
								12. To facilitate change management with respect to use of ICT &Nikshay tools for concerned data entry, validation & its use for public health action. 13. 16. Any other job assigned as per program need

APPLICATION FORM

Annexure

The Chief Medical Officer of Health North 24 Parganas, Barasat		(For Office use only) APPLICATION NO
Subject: Application for the post of	•	•••••
(Reference No. / Memo. No. : RNTCP/2018/	Dated:	
1. NAME (in BLOCK Letter):		
2. Father's/Husband's/Guardian's Name:		
3. Sex: 4. Date of Birth:		
5. Age:(As on 1 st Jan 2016)		
6. Caste: (UR) 7. Nationality:		
8. Mobile No 9.E-mail ID		
10. Permanent Address		
11. Communication Address:	· · · · · · · · · · · · · · · · · · ·	

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ANNEXURE-I Application format for all posts

APPLICATION NO.
(For OFFICE USE ONLY)

<u>To</u> The Chief Medical Officer of Health Banamalipur,(District Hospital Campus) Barasat, North 24 Parganas Space for pasting Kolkata-700124 recent colour passport size PHOTOGRAPH of the candidate with Sub: Application for the post of..... his/her full signature thereon. 1. Name in full (in BLOCK LETTER): Male Female 3. Father's/ Husband's/Guardian's Name: Caste (UR) Date of Birth : DD MM Age (as on Date of Advertisement)..... Nationality 8. Address Permanent Address Village/City/Town..... Post Office.... Police Station..... District.... State..... Pin Code.... Phone number..... E mail ID....



9. Essential Qualifications

Qualification	Year of Passing	University/Board/I	nstitute	Total Marks	Marks Obtained	Percentage of
Secondary					- Starred	Marks Obtained
Higher		 				
Secondary						+
Graduation						
Post						
Graduation			- 1			+
Degree/						
Diploma/						
Certificate						
course of	`		1	}		
Computer .				1		
•						
Any other				_		
Qualification	ļ	•				
. Details of Post Quali	fication exper	iences:				
Organization	Gove	/Private/NGOs				

Organization	ification experiences: Govt./Private/NGOs			
			riod	Total V
		From (date)	To (date)	Total Year
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List of males	sted Photocopies-documents e	ļ		

11. List of relevant Self attested Photocopies-documents enclosed (No other except mentioned below is required) [Put

NO	Documents		
1.	Permanent MCI Registration Number	Yes	No
3.	Age Proof certificate (Admit Card of Maril		
4.	Caste Certificate (For SC/ST/ORC and a		
5.	Mark sheets & Certificates of all educational qualifications and any technical qualifications, as per eligibility criteria (i.e. Madhyamik or equivalent/H.S. or Equivalent/Graduation/Post Graduation)		
6.	Certificates of Computer knowledge	1	
7.	Post Qualification Experience		

I solemnly declare that (a) all statements made in this application are true, and correct to the best of my **DECLARATION** knowledge, (b) Original Documents will be produced on demand,(c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place	
Date	
	Signature of the candidate in full